

Volunteer Hours

Who should register and record volunteer hours?

- Parent volunteers
- Community volunteers
- Business volunteers
- Teacher volunteers (see note below)
- Mentors and tutors
- Guest speakers
- Science fair judges
- Campus Action Team members
- Booster club members
- PTA/PTO/PSG groups
- Junior Achievement volunteers
- Everyone who gives their time without pay

What is included in reportable hours?

Any hours that benefit the students, campus or district, directly or indirectly, should be recorded.

Reportable hours might include time spent:

- at the campus during school hours
- working on volunteer projects at home
- with booster clubs
- volunteering at athletic events
- chaperoning
- on PTA/PTO/PSG and student activities
- at volunteer-related conferences and meetings
- baby-sitting for children whose Mom or Dad is volunteering
- coordinating campus volunteer hours

Note:

Teachers who volunteer (without pay) their time for Katy ISD outside the scope of regular duties or not for the benefit of their own classroom may record their volunteer hours with a special notation "teacher" (carnival, special after-school activities, etc.)