

Seven Lakes High School PTSA

Teacher/Administrator Scholarship Guidelines

Description: The Seven Lakes High School PTSA (SLHS PTSA) will award a \$500 scholarship to a Seven Lakes teacher, teacher's aide or administrator enrolled for six (6) hours credit at a college or university, or the equivalent of certified continuing education credit.

Deadline: Application should be sealed and turned into the receptacle at the SLHS Main office desk by **May 1** (no exceptions).

Scholarship Selection Committee: The Scholarship Committee will consist of a Katy ISD teacher or administrator (not employed at Seven Lakes High School) and two members of the SLHS PTSA. No members of the Committee should have a familial relationship to any applicants of this scholarship.

Application Requirements

1. Applicant must be a teacher, teacher's aide or administrator employed at Seven Lakes High School for two (2) or more years. Applicant must have a total of three (3) or more completed years of experience prior to application (anything less than three years does not qualify).
2. Applicant must have been a member of the SLHS PTSA by October 1 of the school year. The SLHS PTSA President will confirm the applicant's membership status for the Scholarship Committee.
3. Applicant must plan to take at least six (6) hours of college credit (or a workshop where the continuing education credit is the equivalent) in a field which improves the applicant's teaching proficiency or to work toward a specific certification (includes middle management, administrator, counselor, etc.)
4. Applicant must agree to a good-faith understanding that he or she plans to be employed at Seven Lakes High School in the following school year.
5. Applicant must submit a Letter of Recommendation, written on official letterhead, from an administrator in Katy ISD. The letter of recommendation must not be from a person with a familial relationship with the applicant. Out of courtesy, applicant should give two (2) week's notice to those writing letters of recommendation.
6. Applicant must submit a Resume with all activities listed chronologically. Include the following:
 - a. All school-related leadership activities: coaching experience, club sponsorship, committee membership, team leadership, etc.
 - b. Any special recognition or awards received while active in the activities listed above.
 - c. Employment experience.
 - d. All community involvement, including church activities, service organizations, etc., including special recognition, awards, and leadership positions.
7. Applicant must submit an essay, typed or computer-generated, of **300 words or less**, explaining why you (the applicant) feel that a scholarship grant from the Seven Lakes High School PTSA will improve your proficiency in your professional skills (reflect evidence of need, i.e., financial or skill development), and how your study will ultimately benefit the students of Seven Lakes High School.

Restrictions: Incomplete applications will not be considered for award.

Seven Lakes High School PTSA Teacher/Administrator Scholarship Application

Please type or print neatly in black or blue ink. Complete application is due by May 1.

Name: _____

Address: _____ Zip: _____

Home Phone: _____ Work: _____ Cell: _____

E-Mail Address: _____@_____

What Degree and/or Certification Are You Working Toward? _____

College(s)/University(s) Planning to Attend: _____

Courses to Be Taken: _____

Teaching Field or Job Title: _____

Number of Years Taught in Katy ISD: _____ Years at Seven Lakes: _____

Number of Years, Prior to This, Employed in the Public School System: _____

I signify that the information given in this application is, to the best of my knowledge, accurate.

Signature of Applicant

Date

Printed Name of Applicant

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Office Use Only: Date Received: _____ PTSA President's Signature: _____
(confirms applicant's membership in the SLHS PTSA)
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Application Checklist

Include the following to ensure complete application:

- Scholarship Application
- Letter of Recommendation (See Guidelines.)
- Resume (See Guidelines.)
- Essay, 300 words or less, explaining why you (the applicant) felt that a scholarship grant from the Seven Lakes High School PTSA will improve your proficiency in your professional skills (reflect evidence of need, i.e., financial or skill development); and how your study will ultimately benefit the students of Seven Lakes High School.