

October 21, 2009

Dear WCE Fourth Grade Students and Parents,

This year we will continue the tradition at WoodCreek Elementary and form our WCE yearbook club. The club is exclusively for fourth grade students who will be responsible for the layout of the WCE yearbook. This will be an extracurricular club that will meet weekly on Wednesdays from 3:45 – 5:00 PM, beginning November 6th in the computer lab. Due to the importance of meeting deadlines, I have listed below the requirements for participation in the club. The attached application and essay is due Friday, October 30th and club members will be notified in writing on Friday, November 6th. Please feel free to contact either of us at allisonknable@katyisd.org or stephaniesticklen@kaytisd.org if you have any questions or concerns. We are excited for the opportunity to work together in creating a great yearbook.

Respectfully,

Allison Knable and Stephanie Sticklen

3rd Grade Teachers

WCE Yearbook Committee

WCE Yearbook Club Membership Requirements

- There will be ten 4th graders, 5 boys and 5 girls, in the WCE Yearbook Club.
- Members must maintain an “80” or above in every subject on their report card.
- Members must maintain an “E” or “S” in all work habits, citizenship and specials on their report card.
- Members are required to attend all club meetings. **Due to strict publishing deadlines, members who miss more than two consecutive meetings or three meetings total will be dismissed from the club.**
- Parents are responsible for picking their children up in the front of the school no later than 5:10 PM. **If a parent is late more than two times, the child will be dismissed from the club.**
- Parents must give permission for students to access the StudioWorks program online during club meetings by marking “yes” to internet access on their enrollment card.
- Students must follow the calendar and complete assigned projects by deadline dates. Missing more than two deadlines, without editor approval, will result in dismissal from the club.
- **Students must have parental permission to participate in the yearbook club.**