

WOLFE NEEDS YOU IN 2008-2009

PTO Committee Chair Volunteer Form

We need committee chair and assistants to help with a year full of important and fun activities for our students and staff. **Please consider serving on the PTO - a great way to get involved in the school!** If you have any questions about a particular position, contact Karen Mondshine at 281-293-7204 (or karenandgreg@mondshine.net). **Please complete the form below and return to the school by September 15th.**

Name: _____ Phone: _____
E-mail: _____ Cell: _____
Students at Wolfe: _____ Grade (2008-2009): _____

- _____ **Art Chair** - Works with the art teacher to organize Gingerbread House Week and various art displays.
- _____ **Banking Chair** - Acts as liaison with the bank. Plans and promotes monthly banking days, records student deposits, and transports deposits to the bank.
- _____ **Beautification Chair** - Maintains planters in the front of the school, as well as atrium plants. Coordinates volunteer and student efforts on beautification projects.
- _____ **Carnival Chair** - Plans, organizes and chairs the annual Startastic Carnival.
- _____ **Cultural Arts Chair** - Organizes various enrichment programs for Wolfe students such as plays, author visits, or musical performers.
- _____ **Dad's Committee Chair** - Develop, organize and coordinate a dad's committee to assist with various projects throughout the school year, such as the Carnival, Fun Run, Field Day.
- _____ **Decorations Chair** - Coordinates the themes and decorations for the lobby and various school events such as Open House. This job is very seasonal and allows you to use your creativity.
- _____ **Field Day Chair** - Works with the P.E. Department in organizing and planning the May Field Day event.
- _____ **Homeroom Chair** - Coordinates activities of all grade-level coordinators and homeroom parents for events throughout the year (Open House, Field Trip Chaperones, class parties, etc.). This position coordinates homeroom parents at the beginning of the school year to establish grade-level volunteer needs, coordinate folder stuffing, etc.
- _____ **Hospitality Chair** - Plans and coordinates volunteers to provide food and drink for coffees, general PTO meetings, Open House, and similar events.
- _____ **International Chair** - Organizes international educational events, welcomes international families to Wolfe, and coordinates international parent group events.
- _____ **Library Chair** - Coordinates library volunteer efforts and assists with the fall and spring book fairs.

_____ **Marquee Chair** - Handles changing the announcements on the school marquee. Announcements are directed by the assistant principal. Requires approximately 1 hour per week at the school.

_____ **Mentor Chair** - Assist Ms. Gonzalez with our student mentor program.

_____ **Music Chair** - Works with the music teacher and offers help and support for choir performances. (5th grade parent)

_____ **Photography/Publicity Chair** - Works with the principal and historian to photograph school events and assists with publicity of school events and activities.

_____ **School Supplies Chair** - Orders student school supplies in the spring, processes student orders, and distributes supplies at the beginning of school.

_____ **Teacher Appreciation Chair** - Coordinates staff and teacher appreciation events, including two teacher appreciation luncheons (one at the beginning of the year and one at the end of school).

_____ **W.E. Press Chair** - Coordinates the production and printing of the W.E. Press, a publication featuring the original written works and illustrations of Wolfe students. Publication is three times a year.

_____ **Wolfe Spirit Chair** - Manages t-shirt sales, Cool School Supply sales (once every six weeks), and plans the fall & spring Great Skate.

OTHER OPPORTUNITIES -

_____ **Carnival Committee** - Members of this committee assist the carnival chair with various aspects of the annual carnival.

_____ **Yearbook Committee** - Members of this committee work together with the Historian on the various aspects of creating the Wolfe yearbook.

_____ **VIPS Coordinator** - Coordinates Wolfe Elementary's involvement in the Volunteers in Public Schools program through Katy ISD. Requires little time at school, but involves monthly meetings at the Katy ISD Administration Building.

_____ **Grade Level Coordinator** - Works with teachers and manages the efforts of grade level homeroom parents. Grade level next year: _____.

_____ **Other Ideas** - Let us know!!!!
